SAN JOSE City of San Jos	water se del Monte, Bulacan			PROD	UCTION & DISTRIB	UTION DEP/ ater Treatment I			
,	,	WTP MAIN	NTENANCE	REQUEST	FORM				
		(TO BE FILLE	D UP BY ORIGINA	ATOR IN SINGL	.E COPY)				
STATION		Location			Current Status (check below)				
Facility/Equipment Code					Operational (under monitoring) 1			ŏ	
Facility/Equipment					Emergency shutdown		2	Mark box	
Description					Defective		3	Ma	
PROBLEM DESCRIPTION:					Job Priority (check below)				
					Emergency		1		
Urgent,within today Within day/s							2		
							3		
		For scheduling		4	2				
(With adv	ance info to	thru		Date		Time			
Maintenance Requested by		Prepared		WTP N	IRF Number:	Forwarded Date			
		Date	Time		RF-201		lir	ne	
					' <u></u>		<u> </u>		
		(TO	BE FILLED UP B	Y WTP-PMG)					
CAUSES: (Description)				Wear &Tear		1		
					Accident		2	2	
Misuse Neglect Component failure							3	Wark D	
							_		
Unit/system failure (internal)						internal)	6		
		External cause		7					
ACTION TAKEN: Inspected							1		
					Adjusted		2	×	
Repaired							3	真	
Replaced							4		
Modified							5	_	
Remarks After Completion:					Installed New (unit) Confirmation of Originator or G		6		
Remarks A	itter Completion:				Confirmation of	Originator o	r Gro	up	
					1.30-1.40	Dete	T:.		
	Started	Com	pleted	Total Repair	Initial / Sign	Date	HI	ne	
Date	Time	Date	Time	Time, hrs.	Down Time, hrs	Rema	arks	ks	
ID No.	o. Personnel				Position Re		narks		
Accomplished by:		Checked by:			Approved by:				
	, ,		,		- 1				
		Engineer A, WTP Division			Manager, WTP Division				

WTP-010-0

(TO BE FILLED UP BY ORIGINATOR IN SINGLE COPY) STATION Current Status (check below) Location Facility/Equipment Code Operational (under monitoring) Emergency shutdown Facility/Equipment Description Defective PROBLEM DESCRIPTION: Job Priority (check below) Emergency Urgent, within today Within ____ day/s For scheduling (With advance info to thru Date Prepared WTP MRF Number: Maintenance Requested by Time MRF-201__- __ __ (TO BE FILLED UP BY PMG) CAUSES: (Description) Wear &Tear Accident Misuse Neglect Component failure Unit/system failure (internal) External cause **ACTION TAKEN:** Inspected Adjusted Repaired Replaced Modified Installed New (unit) Confirmation of Originator or Group Remarks After Completion: Initial / Sign Started Completed Total Repair Down Time, hrs Date Date Time, hrs. Time Time Personnel ID No. Position Accomplished by: Checked by: Engineer A, WTP Division Manager, WTP Division WTP-010-0

WTP MAINTENANCE REQUEST FORM

PRODUCTION & DISTRIBUTION DEPARTMENT

Water Treatment Plant Division

Time

Forwarded to PMG

Date Time

2

3 3 4 Wark pox

6

7

1

2 Mark box

Time

Date

Approved by:

Remarks

Remarks

1 2 Wark pox

Mark box

SAN JOSE WATER

City of San Jose del Monte, Bulacan