

**SAN JOSE DEL MONTE CITY WATER DISTRICT**  
City of San Jose del Monte, Bulacan

**SERVICE APPLICATION AND CONSTRUCTION ORDER**

NAME: \_\_\_\_\_  
HOUSE # \_\_\_\_\_ BLK \_\_\_\_\_ LOT \_\_\_\_\_  
STREET/PH \_\_\_\_\_ AREA \_\_\_\_\_ BRGY \_\_\_\_\_  
CONTACT NO. \_\_\_\_\_

I hereby apply for a water service connection. I understand that the connection will not be made until it is approved and all charges are paid. I assume responsibility for the connection. I will conform to the rules and regulations of the Water District.

\_\_\_\_\_  
Applicant's Signature Date

Connection will be utilized for:

- ☐ Residential ☐ Commercial  
☐ Backyard  
☐ Government ☐ Others

Husband / Wife's Name: \_\_\_\_\_

**REQUIREMENTS**

**PROOF OF OWNERSHIP:**

- ☐ Transfer Certificate of Title

OTHERS (which is applicable)

**If SUBDIVISION:**

- ☐ Authority to Move-In  
☐ Contract to Sell  
☐ Buyer's Acceptance  
☐ Acceptance Sheet  
☐ Notice of awards  
☐ Deed of Sale  
☐ Clearance given by Developer  
☐ Authority to Occupy

**UPAO/NHA:**

- ☐ NHA Certification  
If NHA beneficiary  
☐ Contract from UPAO  
/Cert. from HOA  
If UPAO beneficiary  
**If Representative:**  
☐ Special Power of Attorney  
☐ If Owner is based abroad:

**Additional Requirements:**

- ☐ Valid Gov't issued ID  
☐ Attend Orientation

Special Power of Attorney,  
duly notarized by Philippine  
Consulate Office/Embassy

**If additional connection:**

- ☐ Old waterbill (photocopy)

P50.00 Inspection Fee OR # \_\_\_\_\_ Date \_\_\_\_\_

Application Received by/date: \_\_\_\_\_

Seminar Schedule: \_\_\_\_\_ Date Sem: \_\_\_\_\_

**WATER SUPPLY INVESTIGATION**

(Production Department)

PS-CS-16- \_\_\_\_\_ Date: \_\_\_\_\_

Recommendation: Investigated by: \_\_\_\_\_

☐ Approved; supply is adequate

☐ Approved but with supply schedule : \_\_\_\_\_

☐ Disapproved due to \_\_\_\_\_

IE-CS-16- \_\_\_\_\_ Date: \_\_\_\_\_

Approved for Estimate: Estimated by: \_\_\_\_\_

\_\_\_\_\_  
Manager, Commercial Dept.

To be filled-up by the Commercial Department

SA-CS-16- \_\_\_\_\_ Date: \_\_\_\_\_

Processed by: Approved for Installation: \_\_\_\_\_

\_\_\_\_\_  
Manager, Commercial Dept.

**INSTALLATION DATA**

(Engineering Department)

Meter No. \_\_\_\_\_ IR \_\_\_\_\_ Brand: \_\_\_\_\_

Meter Size: \_\_\_\_\_ Installed by: \_\_\_\_\_ Date: \_\_\_\_\_

Witnessed by: Work Approved by: \_\_\_\_\_

Other Water Connection/s (if any):

STATUS

ARREARS

- 1) \_\_\_\_\_  
2) \_\_\_\_\_

**SKETCH**

**For Inspector :** Applicant location is between account nos. \_\_\_\_\_ & \_\_\_\_\_