

CY 2015 ANNUAL PROCUREMENT PLAN

Schedule for Each Procurement Activity

Code	Program/Activity/ Project	End - User	Mode of Procurement	Pre- Proc Conf	Ads/Post of TB	Pre-Bid Conf	Sub/Openo f Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Co mpletion	Acceptance Turnover	Source of Funds	Estimated Budget P/P			Remarks/Activity (Brief Description of Program/Project)
																PS	MOCE	CO	
A. Incentive																			
A.1	Grocery Items	All Dept.	Shopping													448,000.00			Christmas Gift Incentive for Employees
B. Supplies and Materials																			
B.1	Office Supplies	All Dept.	Shopping													300,000			Procurement of various office supplies needed for the day to day requirements of SIDMC WD
B.2	Toners & Drums	All Dept.	Shopping													35,000.00			Toners & Drums for photocopying machine
B.3	Ribbons/Inks for printers	All Dept.	Shopping													500,000.00			Ribbons/Inks for various printers
B.4	Janitorial cleaning Supplies	Admin. & Fin. Dept.	Shopping													200,000			Supply and Delivery of various janitorial and cleaning supplies
B.5	GI Fittings/ Plastic Fittings	Engg.	Shopping based on requirements													8,281,038.00			Various materials for installation of new connections and service line leak repair works
B.6	CI Fittings/ PE Pipe/GI Pipe	Engg.	Shopping based on requirements													8,178,527.20			Various materials for main line leak repair works
B.7	Lubricants (meter cleaner)	Engg.	Shopping													110,000.00			Supply of Lubricants
B.8	Motorcycle Parts/Electrical Parts/Concrete Cutter Blade	Engg. & Prodn. Dept.	Shopping													471,356.72			Procurement of various materials needed for the day to day operation of SIDMC WD
B.9	Water Meter/ PET Bottles	Engg. & Prodn. Dept.	Exclusive*													4,140,351.20			Supply and Delivery of water meter
B.10	Pumphouse, Flowmeter & Water Level Transmitter for Kelsey Reservoir Station	Engg. & Prodn. Dept.	Shopping													1,100,000.00			Angat Bulk Water Supply System
B.11	Stand-by/Spare Pumpset	Prodn.	Shopping													2,000,000.00			For Towerville Booster Station#3. To serve as back-up unit for the old unit @ this station which is service 2000 connections
B.12	Process Flowcharts and individual process description at site	Prodn.	Shopping													175,000.00			To highlight the plant's technology capacity & process during educational tour at the plant of various WD visitors
B.13	Jar Testing Equipment	Prodn.	Shopping													300,000.00			Back-up for the old unit which may bogdown anytime

*based on 3 months consumption

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				Pre- Proc Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Openo f Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Co mpletion	Acceptance Turnover	Source of Funds	PS		MODE	CO	
B.14	Portable Partition		Shopping															400,000.00		More orderly & space saving office arrangement
B.15	Ground Microphone	Prodn.	Shopping															500,000.00		Additional Equipment for NRW Reduction Program
B.16	Portable Turbidimeter	Prodn.	Shopping															150,000.00		Back-up unit for WTP Laboratory
B.17	Maintenance Tools	Engg. & Prodn. Dept.	Shopping															200,000.00		For the regular maintenance activities of the Department
B.18	Data Logger with SMS Features	Prodn.	Shopping															400,000.00		For NRW Reduction Program (System Pressure & Demand Management)
B.19	Fuel, Oil & Lubricants		Exclusive Meralco															163,798,815.08		Fuel for pumping & power production (gensets)
B.20	Chemicals & Filtering Materials	Prodn.	Exclusive Shopping															11,513,520.00		
C. Utilities																				
C.1	Electric Power Supply	Prodn.	Exclusive Meralco															5,600,000.00		Alternative source of power to increase efficiency of operation
C.2	Treated & Raw Water	Prodn.	Exclusive MWSS/Bidding															95,730,940.00		
C.3	Water	Admin.	SIW															447,700.00		Office consumption
C.4	Electricity	Admin.	Exclusive Meralco															2,445,825.00		Office consumption
D. Communication																				
D.1	Handheld Radio		Shopping															100,000.00		
D.2	Telephone (Landline & Mobile)	Admin.	Exclusive PLDT/Globe															397,914.60		
D.3	Internet	All Dept.	PLDT															117,585.00		
E. Awards and Incentives																				
E.1	Plaques	Admin.	Shopping															106,500		Loyalty, Outstanding Employees, Blood Donor, Punctuality, Best in Attendance Awardees
E.2	Watches	Admin.	Shopping															320,500.00		Non Cash Gift Items for Loyalty Awardees

CY 2015 ANNUAL BUDGET PRESENTATION PLAN

Schedule for Each Procurement Activity

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															Source of Funds	PS	MODE		CO
F. Advertising																			
F.1	Advertising, Promotional & Marketing Expenses	OGM															1,614,500.00		
G. Printing and Binding																			
G.1	Calendars, Brochurs & Other Public Info Materials	OGM	Bidding & Shopping														1,761,250.00		
H. Rent																			
H.1	Rental of Service Vehicles		Contract of Services														10,769,442.60		
I. Subscription																			
J. Professional Services																			
J.1	Outside Laboratory Study/Services		Shopping														60,000.00		
J.2	Surveyor's Fee		Shopping														100,000.00		
J.3	Legal Services	OGM	Contract of Services														845,400.00		
J.4	Auditing Services	Admin & Fin.	COA exclusive Bidding														212,000.00		
J.5	Security Services	Admin & Fin.	Bidding														5,470,537.00		
J.6	Computer Programming Services	Comm.	Contract of Service														160,000.00		
J.7	Other Professional Fees		Shopping														265,000.00		
J.8	Meter Reading & Bill Dist. Services	Comm.	Shopping														3,000,000.00		
K. Training And Scholarship																			
K.1	Trainings	All Dept.															4,325,000.00		
L. Repair, Maintenance and Improvement																			
L.1	Building & Other Structures	Admin.	Shopping														5,369,237.00		
L.2	Office Equipment	All Dept.	Shopping														574,179.00		
L.3	Laboratory Equipment	Prodn.	Shopping														300,000.00		
L.4	Motor Vehicles	Admin., Prodn., OGM															910,035.00		
L.5	Furnitures & Fixtures	All Dept.	Shopping														538,913.00		

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																PS	MOOE	CO			
L6	Construction Equipment & Other Machines	Engg. Prodn.	Shopping																		
L7	Transmission & Distribution Lines	Engg. Prodn.	Shopping & Admin.																		
L8	Wells	Prodn.																			
L9	Power Production Equipment		Contract of Service																		
L10	Pumping Equipment		Contract of Service																		
L10	Water Treatment Equipment		Contract of Service																		
L11	Communication Equipment		Contract of Service																		
L12	Expansion of Tank		Bidding																		
L13	Painting of Elevated Steel Tank (inside & outside)		Shopping & Contract of Service																		
L14	Service Connections		Shopping*																		
L15	Other Plant (UPS)																				
M. Taxes, Insurance Premiums and Other Fees																					
M.1	Taxes		Exclusive B/R																		
M.2	Insurance		Exclusive																		
M.3	Licenses		Exclusive																		
M.4	Membership Fees to other organization		Exclusive																		
N. Vehicle																					
N.1	Motor Vehicle																				
O. Construction of Facilities																					
O.1	Power house for the 3rd genset @ WTP complex																				Protection of gaset and other appurtenances and to further minimize the noise from the unit
O.2	150 mm (6 inches) diameter transmission line from Kelsey Subd. to Pabahay 2000		BAC Bidding																		Augmentation of the carrying capacity of the existing line thereby increasing the entry of water to Pabahay to arrest water shortage during peak hour & weekends
O.3	Transmission Line from Area H to Area D including pumping unit		BAC Bidding																		Enable SPRP system to accept and utilize/maximize 5000 CMD from the BWSSP

*by Quarterly Consumption requirements

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0.4	Bypass Line 200 mmØ from Area G to Area B		Shopping & Admin.																		Standby transmission line
0.5	Construction of Powerhouse for Pumping Station, Encanto, Angat		Shopping & Admin.																		Security Purposes
0.6	Fencing of Septage Treatment Plant		By Admin.																		
0.7	Slope protection for SpTP		Shopping & Admin.																		
0.8	Mess Room		By Admin.																		
0.9	Employee Clinic		Shopping & Admin.																		
0.10	GYM Room		Shopping & Admin.																		
0.9	Employee Clinic		Shopping & Admin.																		
P. IT Software & Hardware																					
P.1	Customer Service System	Comml.	Contract of Service																		
P.2	Billing & Collection System	Comml.	Contract of Service																		Modification of the existing program
P.3	Various computer softwares	All Dept.	Shopping																		
P.4	Payroll program	Admin.	Contract of Service																		
P.5	Inventory Control & Cashier's Collection System	Admin.	Contract of Service																		
P.6	Printers	All Dept.	Shopping*																		
P.7	Computer Sets	All Dept.	Shopping*																		

* Implementation is upon the requirement of the existing dept.