

CY 2015 ANNUAL PROCUREMENT PLAN

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Code	Program/ Activity/ Project	End - User	Mode of Procurement	Schedule for Each Procurement Activity											Source of Funds	Estimated Budget PhP			Remarks/Activity (Brief Description of Program/Project)
				Pre- Proc Conf	Ads/Post of ITB	Pre-Bid Conf	Sub/Openo f Bids	Bid Evaluation	Post Qual	Notice of Award	Contract Signing	Notice to Proceed	Delivery/Co mpletion	Acceptance Turnover		PS	MOCE	CO	
A. Incentive																			
A.1	Grocery Items	All Dept.	Shopping	Not applicable.													448,000.00		Christmas Gift Incentive for Employees
B. Suplies and Materials																			
B.1	Office Supplies	All Dept.	Shopping	Not applicable. To be procured by the Administrative and Finance Department													300,000		Procurement of various office supplies needed for the day to day requirements of SJDMC WD
B.2	Toners & Drums	All Dept.	Shopping	Not applicable. To be procured by the Administrative and Finance Department													35,000.00		Toners & Drums for photocopying machine
B.3	Ribbons/Inks for printers	All Dept.	Shopping	Not applicable. To be procured by the Administrative and Finance Department													500,000.00		Ribbons/Inks for various printers
B.4	Janitorial cleaning Supplies	Admin. & Fin. Dept.	Shopping	Not applicable. To be procured by the Administrative and Finance Department													200,000		Supply and Delivery of various janitorial and cleaning supplies
B.5	GI Fittings/ Plastic Fittings	Engg.	Shopping based on requirements													8,281,038.00		Various materials for installation of new connections and service line leak repair works	
B.6	CI Fittings/PE Pipe/GI Pipe	Engg.	Shopping based on requirements													8,178,527.20		Various materials for main line leak repair works	
B.7	Lubricants (meter cleaner)	Engg.	Shopping	Not applicable. To be procured by the Administrative and Finance Department													110,000.00		Supply of Lubricants
B.8	Motorcycle Parts/Electrical Parts/Concrete Cutter Blade	Engg. & Prodn. Dept	Shopping	Not applicable. To be procured by the Administrative and Finance Department													471,356.72		Procurement of various materials needed for the day to day operation of SJDMC WD
B.9	Water Meter/ PET Bottles	Engg. & Prodn. Dept	Exclusive*													4,140,351.20		Supply and Delivery of water meter	
B.10	Pumphouse, Flowmeter & Water Level Transmitter for Kelsey Reservoir Station	Engg. Prodn.	By Administration & Shopping													1,100,000.00		Angat Bulk Water Supply System	
B.11	Stand-by/Spare Pumpset	Prodn.	for Pidding													2,000,000.00		For Towerville Booster Station#3. To serve as back-up unit for the old unit @ this station which is service 2000 connections	
B.12	Process Flowcharts and Individual process description at site	Prodn.	Shopping													175,000.00		To highlight the plant's technology capacity & process during educational tour at the plant of various WD visitors	
B.13	Jar Testing Equipment	Prodn.	Shopping													300,000.00		Back-up for the old unit which may bogdown anytime	
*based on 3 months consumption																			

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B.14	Portable Partition		Shopping														400,000.00		More orderly & space saving office arrangement
B.15	Ground Microphone	Prodn.	Shopping														500,000.00		Additional Equipment for NRW Reduction Program
B.16	Portable Turbidimeter	Prodn.	Shopping														150,000.00		Back-up unit for WTP Laboratory
B.17	Maintenance Tools	Engg. & Prodn. Dept	Shopping														200,000.00		For the regular maintenance activities of the Department
B.18	Data Logger with SMS Features	Prodn.	Shopping														400,000.00		For NRW Reduction Program (System Pressure & Demand Management)
B.19	Fuel, Oil & Lubricants		Exclusive Meralco														163,798,815.08		Fuel for pumping & power production (gensets)
B.20	Chemicals & Filtering Materials	Prodn.	Exclusive Shopping														11,513,520.00		
C. Utilities																			
C.1	Electric Power Supply	Prodn.	Exclusive Meralco														5,600,000.00		Alternative source of power to increase efficiency of operation
C.2	Treated & Raw Water	Prodn.	Exclusive MWSS/Bidding														95,730,940.00		
C.3	Water	Admin.	SJW														447,700.00		Office consumption
C.4	Electricity	Admin.	Exclusive Meralco														2,445,825.00		Office consumption
D. Communication																			
D.1	Handheld Radio		Shopping														100,000.00		
D.2	Telephone (Landline & Mobile)	Admin.	Exclusive PLDT/Globe														397,914.60		
D.3	Internet	All Dept.	PLDT														117,585.00		
E. Awards and Incentives																			
E.1	Plaques	Admin.	Shopping	Not applicable.													106,500		Loyalty, Outstanding Employees, Blood Donor, Punctuality, Best in Attendance Awardees
E.2	Watches	Admin.	Shopping	Not applicable.													320,500.00		Non Cash Gift Items for Loyalty Awardees

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F. Advertising																			
F.1	Advertising, Promotional & Marketing Expenses	OGM Comml.															1,614,500.00		
G. Printing and Binding																			
G.1	Calendars, Brochurs & Other Public Info Materials	OGM Comml.	Bidding & Shopping														1,761,250.00		
H. Rent																			
H.1	Rental of Service Vehicles		Contract of Services														10,769,442.60		
I. Subscription																			
J. Professional Services																			
J.1	Outside Laboratory Study/Services		Shopping														60,000.00		
J.2	Surveyor's Fee		Shopping														100,000.00		
J.3	Legal Services	OGM	Contract of Services														845,400.00		
J.4	Auditing Services	Admin. & Fin.	COA Exclusive														212,000.00		
J.5	Security Services	Admin. & Fin.	Bidding														5,470,537.00		
J.6	Computer Programming Services	Comml. Admin	Contract of Service														160,000.00		
J.7	Other Professional Fees		Shopping														265,000.00		
J.8	Meter Reading & Bill Dist. Services	Comm.	Shopping														3,000,000.00		
K. Training And Scholarship																			
K.1	Trainings	All Dept.															4,325,000.00		
L. Repair, Maintenance and Improvement																			
L.1	Building & Other Structures	Admin.	Shopping														5,369,237.00		
L.2	Office Equipment	All Dept.	Shopping														574,179.00		
L.3	Laboratory Equipment	Prod.	Shopping														300,000.00		
L.4	Motor Vehicles	Admin. , Prod., OGM															910,035.00		
L.5	Furnitures & Fixtures	All Dept.	Shopping														538,913.00		

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L.6	Construction Equipment & Other Machineries	Engg. Prodn.	Shopping														298,491.00		
L.7	Transmission & Distribution Lines	Engg.	Shopping & Admin.														5,980,617.00		
L.8	Wells	Prodn.															600,000.00		
L.9	Power Production Equipment		Contract of Service														1,021,160.00		
L.10	Pumping Equipment		Contract of Service														1,420,185.00		
L.10	Water Treatment Equipment		Contract of Service														1,735,313.00		
L.11	Communication Equipment		Contract of Service														173,605.00		
L.12	Expansion of Tank		Bidding														22,000,000.00		
L.13	Painting of Elevated Steel Tank (inside & outside)		Shopping & Contract of Service														1,152,211.96		
L.14	Service Connections		Shopping*														9,200,000.00		
L.15	Other Plant (UPIS)																5,282,000.00		
M. Taxes, Insurance Premiums and Other Fees																			
M. 1	Taxes		Exclusive BIR														12,512,265.00		
M.2	Insurance		Exclusive														356,050.00		
M.3	Licenses		Exclusive														198,000.00		
M.4	Membership Fees to other organization		Exclusive														200,000.00		
N. Vehicle																			
N.1	Motor Vehicle																430,000.00		
O. Construction of Facilities																			
O.1	Power house for the 3rd genset @ WTP complex																500,000.00		Protection of gest and other appurtenances and to further minimize the noise from the unit
O.2	150 mm (6 inches) diameter transmission line from Kelsey Subd. to Pabahay 2000		BAC Bidding														975,000.00		Augmentation of the carrying capacity of the existing line thereby increasing the entry of water to Pabahay to arrest water shortage during peak hour & weekends
O.3	Transmission Line from Area H to Area D including pumping unit		BAC Bidding														9,060,419.28		Enable SPRP system to accept and utilize/maximize 5000 CMD from the BWSSP

*by Quarterly Consumption requirements

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O.4	By-pass Line 200 mmO from Area G to Area B		Shopping & Admin.														523,513.53		Standby transmission line
O.5	Construction of Powerhouse for Pumping Station, Encanto, Angat		Shopping & Admin.														213,260.79		Security Purposes
O.6	Fencing of Septage Treatment Plant		By Admin.														2,013,006.55		
O.7	Slope protection for SpTP		Shopping & Admin.														1,983,000.00		
O.8	Mess Room		By. Admin.														800,000.00		
O.9	Employee Clinic		Shopping & Admin.														300,000.00		
O.10	GYM Room		Shopping & Admin.														300,000.00		
O.9	Employee Clinic		Shopping & Admin.														300,000.00		
P. IT Software & Hardware																	300,000.00		
P.1	Customer Service System	Comml.	Contract of Service														250,000.00		
P.2	Billing & Collection System	Comml.	Contract of Service														210,000.00		Modification of the existing program
P.3	Various computer softwares	All Dept.	Shopping														962,400.00		
P.4	Payroll program	Admin.	Contract of Service														200,000.00		
P.5	Inventory Control & Cashier's Collection System	Admin.	Contract of Service														100,000.00		
P.6	Printers	All Dept.	Shopping*														610,000.00		
P.7	Computer Sets	All Dept.	Shopping*														1,465,000.00		

* implementation is upon the requirement of the existing dept.